

VCAL General Work Related Skills

OVERVIEW

The purpose of Work Related Skills is to develop employability skills, knowledge and attributes valued within community and work environments as preparation for employment.

Work Related Skills is offered at intermediate and senior levels.

At NCAT we offer a program that provides students with with practical work related experience. The program aims to provide students with proficiency and knowledge to make informed choices about pathways to work and further education and also increase their employability attributes.

Work Related Skills provides a focus for the development of appropriate skills and knowledge in order to provide the necessary Occupational Health and Safety (OHS) preparation for the workplace.

Some other areas that are covered in the two year course include:

- Learning about conditions and entitlements of a specific industry
- Communicating information in response to a work related OHS issue.
- Developing knowledge and understanding of OHS and identify safety hazards, conduct risk assessments and control hazards and risks in the workplace.
- Working in teams to follow safe work procedures.
- OHS issue-resolution process.
- Using information and communication technology in a work related activity.
- Researching a specific industry or workplace.
- How to plan, organise and manage a complex work-related project
- How to identify and solve problems in the workplace.

This unit provides a focus for the development of work-related and vocational skills in a workplace context

ASSESSMENT

Assessment occurs throughout the course when the teacher is confident that the student is likely to be able to demonstrate successful performance.

To satisfactorily complete this unit students must show competencies in all learning outcomes.

The following is a range of assessment that may be used they include formal and informal modes of assessment:

- Careers Investigation
- Oral presentations
- Project Based
- Powerpoint Presentations
- On line Safety Tests
- Research Folio

- Case studies
- Safety Audits and Safety plans
- Problem-solving
- Work placement journals
- Work Collaboratively

SUBJECT PREREQUISITES

There are no subject pre-requisites for WRS.