

CURRICULUM FRAMEWORK POLICY

1. POLICY STATEMENT

Our purpose is to provide a dynamic learning environment that engages students, embraces diversity and empowers young people to achieve their full potential., and to be a leading provider of innovative and applied education for Years 10 – 13 with specialised high quality programs in the Arts and Technologies.

Curriculum covers all the arrangements the school makes for students' development and learning. It includes the course content, student activities, teaching approaches, the way in which teachers and classes are organised and decisions on the need for and the use of facilities and resources.

Our school encourages its students to strive for excellence in all of their endeavours. To achieve this, the school provides sequential teaching and learning programs that deliver a comprehensive, broadly based and inclusive curriculum.

Each year the school will map out its curriculum offerings. It will be in the form of a Curriculum Plan (**see Appendix A**).

2. GUIDELINES

- 2.1 Our school will recognise and respond to diverse student needs when developing its curriculum programs and curriculum plan (**see Appendix A**).
- 2.2 Our school will comply with all DET guidelines about the length of student instruction time required in Victorian schools.
- 2.3 There will be a broad offering of programs to meet the demands of students. The Victorian Curriculum will be implemented at Year 10 at our school.
- 2.4 School curriculum programs are designed to enhance effective learning.
- 2.5 Preparing young people for the transition from school into further education and careers is a critical element in the senior secondary programs.
- 2.6 Teaching and learning programs will be resourced through Program Budgets.

3. PROGRAM

- 3.1.1 Our school will provide a variety of programs that will address the specific needs of students in relation to gender, special learning needs, disabilities and impairments, giftedness and students from language backgrounds other than English.
- 3.1.2 Our school will identify and cater for the different needs of particular cohorts of students when developing its curriculum plan.
- 3.2 Our school when developing its Curriculum Plan will provide at least 25 hours student instruction per week.

3.3 The **Leadership Committee** will determine the curriculum program for the following year, based on student demand and the needs of the school's Curriculum Plan to maintain balance and a broad provision of subject choices.

Input will be sought from the **Program Leaders Group**, and relevant staff in the curriculum area, when determining programs for the following school year.

3.4.1 The Victorian Curriculum will be used as a framework for curriculum development and delivery at Year 10 in accordance with DET policy and guidelines.

3.4.2 Every year our school will do an audit of the curriculum. This will be done at Year 10 Level, and for VCAL, VCE, and VET programs. These tools will enable professional learning teams to audit the curriculum of a particular program. These audits will inform future curriculum planning. **(See Appendix B for details of the respective audit tools.)**

Curriculum development and review will also occur through organised school-based Professional Development programs, which occur at both department/program meetings, and on a whole school basis.

To facilitate this implementation and review, course handbooks, assessment criteria and record keeping pro-formas will be produced and maintained that reflect the Victorian Curriculum VET requirements, and VCE and VCAL and VET requirements.

3.5 The college has received an exemption from the VRQA for the teaching of LOTE and meets DET requirements related to the teaching of Physical Education, Sports Education which continues to be implemented

3.5.1 The use of Information and Communications Technology (ICT) will be integrated across the curriculum to support the improvement of teaching and learning outcomes.

3.5.2 Senior Years of schooling approaches will reflect the College's commitment to excellence in education in the Arts and Technologies, and embrace a range of learning and delivery approaches to cater for specific student needs and student career directions and further education pathways relevant to specialist areas.

3.6 In developing its curriculum plan the school will provide a broad range of educational pathways to ensure improved student outcomes.

3.7 Curriculum leaders will be required to review their policy statement and prepare a comprehensive annual program budget and submit these to School Council.

3.8 The Program Leaders Group, and Program teams, will meet regularly to track whole school data and identify potential curriculum areas that require focus. Data analysed will include, but is not limited to On Track, Post Compulsory Completion and Achievement Information, VCE Data Service and VCE Examination Results Service, VETtrack, school based testing, teacher judgments based on learning outcomes in the Victorian Curriculum. These tools will inform future curriculum planning.

3.9 Student learning outcomes data will be reported in the Annual Report to the School Community provided to the DET, and also available on the State Register maintained by the Victorian Registration and Qualifications Authority and on the school website.

3.10 Senior programs – delivery of approved study designs and qualifications.

The Senior school coordinator, with the assistance of the Program Manager, will confirm with each staff member delivering VCE & VCAL subjects that they are delivering the latest Study Design before the end of the previous year.

The VET Manager will confirm that staff delivering VET qualifications are delivering the relevant updated and approved (on scope) qualifications and UOC's before the end of the previous year.

4. LINKS AND APPENDICES (including processes related to this policy)

Links which are connected with this policy are:

- <http://victoriancurriculum.vcaa.vic.edu.au/>
- <http://www.vcaa.vic.edu.au/vce/>
- <http://www.vcaa.vic.edu.au/vcal/index.html>
- <http://www.training.gov.au/>

Appendices which are connected with this policy are:

- Appendix A: Curriculum Plan – including time allocations
- Appendix B: Audit tools for Programs and qualifications

5. EVALUATION

This policy will be reviewed annually or more often if necessary due to changes in regulations or circumstances.

Appendix A

Curriculum Plan – including time allocations

Year 10

The curriculum is based on the Victorian Curriculum. The timetable is structured on a weekly basis. Each period is 50 minutes. The breakdown of the weekly cycle is as follows:

Years 10 Arts & 10 Technologies

Year 10A		Year 10T	
Domain	Minutes per week	Domain	Minutes per week
English	250	English	250
Mathematics	200	Mathematics	250
Science / Creating Communities	100	Science	100
Humanities (History/Geography)	100	Electrotechnology	150
Media / Theatre Studies	100	Auto/	150
Photo imaging	100	Computing CAD	100
Art	100	Engineering	100
Multi Media	150	Wood	100
Elective choice Music/Music production Visual Communication/Digital Art Dance	200	VET Electives; Art, Music, Dance, Technology, MultiMedia, -Screen and Digital Plumbing, Building, Auto, PE/ Health /Sport (Elective)	
VET Electives; Art, Music, Dance, Technology, Multi Media -Screen and Digital PE/ Health /Sport (Elective)	200		200
TOTAL	1500 per week	TOTAL	1500 per week

Responsibility for Delivery of Victorian Curriculum:

Curriculum planning and delivery of the Capabilities (Ethics, Critical and Creative Thinking, Intercultural, and Personal & Social capabilities at Year 10 is managed across subject areas.

The following Learning Areas are delivered in subjects as follows

English	Reading & Viewing, Writing, Speaking & Listening
Mathematics	Number & Algebra, Measurement & Geometry, Statistics & Probability
Science	Science Understanding, Science Inquiry Skills
The Arts	Explore & Express Ideas, (<i>The Art Form</i>) Practices, Present & Perform, Respond & Interpret
Dance	some 10A students
Drama	10A

Media Arts 10A
Music some 10A students
Visual Arts 10A
Visual Communication Design some 10A students

The Humanities - each Strand is partially covered

Civics & Citizenship Economics and Business Geography History

Physical Education Elective Movement & Physical Activity - VET Elective
Design and Technologies 10T students

Digital Technologies --each Strand is partially covered
Digital Systems, Data & Information, Creating Digital Solutions

Creating Communities - Health Personal, Social & Community Health,
- Intercultural, and Personal & Social capabilities

Senior programs - Years 11, 12,

VCE & VCAL Offerings and Blocking 2018

See attached

Note - Students may access other external VET programs or other VCE subjects via Distance Education.

Note Integrated VCAL Programs are offered for -

Trades & pre-Apprenticeships - Building, Plumbing, Automotive, Electro-technology, and Furnishing
Performance - Music & Dance
Visual Art

Program Structure at Year 11 & 12

Subject Blockings are designed to provide a package of related subjects for students to select, based on pathways into the College's specialist areas of the Arts & Technology. These pathways are defined by industry partnerships and selection requirements for further study in these areas.

Only limited changes are made to Blockings each year to allow certainty for student pathway selection over a two to three year period

Post Year 12 students

VCAL Senior Extension - Design/Visual Art, Photo imaging & Music

Separate Program Timetables exist for these Qualification Pathways

These Embed a VCAL Senior Extension qualification together with a VET qualification.

Year 12, Year11, General VCAL & Performance VCAL Blocking and subjects

YEAR 12 Block 1	Block 2	Block 3	Block 4 (Thurs pm for VET)	Block 5	Block 6	Block 7 Wed VET AM	Block 8 Wed VET PM
<p>ENGLISH 3&4</p> <p>MATHS METHODS 3-4</p>	<p>ENGLISH 3&4</p> <p>FURTHER MATHS 3-4</p> <p>HEALTH & HUMAN DEVELOPME NT 3-4</p> <p>LEGAL STUDIES 3-4</p>	<p>MUSIC STYLES & COMP 3-4</p> <p>MUSIC INVESTIGATIO NS 3/4</p> <p>VISUAL COMM DESIGN 3&4</p> <p>THEATRE STUDIES 3-4</p>	<p>MEDIA 3-4</p> <p>PSYCHOLOGY 3-4</p> <p>Thurs Cert II in Electro 3&4 Cert II in Auto 3&4 Cert II in Building & Construction 3&4 Cert II in Engineering 3&4 Cert II in Integrated Technologies 3&4 Cert II in Plumbing Yr 2</p>	<p>MUSIC PERFORMANC E 3&4</p> <p>PRODUCT DESIGN (FASHION/ TEXTILES) 3-4</p>	<p>STUDIO ART 3&4</p> <p>STUDIO ART (Photo) 3-4</p> <p>DANCE 3-4</p> <p>BUSINESS MANAGEMENT T 3-4</p> <p>VCE SYSTEMS ENGINEERING 3&4</p>	<p>Cert III in Tech Production 3&4</p> <p>Cert III in Musical Instrument Making & Repair (all day)</p> <p>Cert III in Media (Multimedia) 3&4</p>	<p>Cert III Music 3&4</p> <p>Cert III in Media (Multimedia) 3&4</p> <p>Cert III in Media (Screen) 3&4</p> <p>Cert II in Dance (3&4)</p> <p>Cert III in Sport & Rec (3&4)</p>
YEAR 11							
<p>STUDIO ART 1&2</p> <p>STUDIO ART (Photo) 1-2</p> <p>DANCE 1-2</p> <p>MATHS METHODS 1-2</p>	<p>ENGLISH 1&2</p> <p>VET - MUSIC TECH PRODUCTION 1/2</p> <p>HEALTH & HUMAN DEVELOPME NT 1-2</p> <p>LEGAL STUDIES 1-2</p>	<p>ENGLISH 1&2</p> <p>GENERAL MATHS</p> <p>MUSIC STYLES & COMP 1-2</p>	<p>MUSIC PERFORMANC E 1&2</p> <p>PRODUCT DESIGN (FASHION/ TEXTILES) 1-2</p>	<p>MEDIA 1-2</p> <p>PSYCHOLOGY 1-2</p> <p>BUSINESS MANAGEMENT T 1-2</p>	<p>VISUAL COMMUNICAT ION DESIGN 1&2</p> <p>THEATRE STUDIES 1-2</p> <p>VCE SYSTEMS ENGINEERING 1&2</p>	<p>Cert III in Music (1&2) Yr 11 only</p> <p>Cert III Tech Prod 3&4</p> <p>Cert II in Vis Art</p> <p>Cert III in Media (Multimedia) 1&2</p> <p>Cert III in Media (Screen) 1&2</p> <p>Cert II in Dance (1&2)</p> <p>Cert II Electro 1&2</p> <p>Cert II Auto 1&2</p> <p>Cert II Building 1&2</p> <p>Cert II Engineer 1&2</p> <p>Cert II Plumbing Yr 11</p> <p>Cert II Integrated Tech 1&2 (ALL TECH ALSO PM)</p> <p>Cert III in Sport & Rec (1&2)</p> <p>Cert III in Musical Instrument Making</p>	<p>Cert III in Tech Production 1&2</p> <p>Cert III in Media (Multimedia) 1&2</p> <p>IF YOU STUDIED ONE OF THESE IN 2016</p> <p>Cert III in Sport & Rec (3&4)</p> <p>Cert II in Dance (3&4)</p> <p>Cert III in Music 3&4</p> <p>Cert III in Media (Multimedia) 3&4</p> <p>Cert III in Media (Screen) 3&4</p>
	NUMERACY (VCAL General)	LITERACY (VCAL General)	WRS (VCAL General)	PDS (VCAL General)			
<p>VCAL MUSIC / DANCE VCAL Music Performance</p> <p>DANCE 1-2</p>	<p>MUSIC TECH PRODUCTION 1/2</p>	<p>Collaboration in the Arts</p>	<p>Communication in the Arts</p>	<p>Staging & Business in the Arts</p>	<p>DANCE 3-4</p>	<p>Cert III in Music (1&2) Yr 11 only</p> <p>Cert III in Tech Production 3&4</p> <p>Cert II in Dance (1&2)</p>	

VET Delivery 2018

DELIVERY FOR 2018

AUR201716 Certificate II in Automotive Vocational Preparation

CUA20113 Certificate II in Dance

CUA31015 Certificate III in Screen and Media (CDM) - Creative Digital Media Marcus & Craig

CUA31015 Certificate III in Screen and Media (Video)

CUA20615 Certificate II in Music Industry

CUA30915 Certificate III in Music Industry (Performance Stream)

CUA30915 Certificate III in Music Industry (Sound Production Stream)

CUA40915 Certificate IV in Music Industry (Performance Stream) and (Sound Production Stream) but common units being delivered together

CUA20715 Certificate II in Visual Arts

CUA31115 Certificate III in Visual Arts (VCAL)

CUA31115 Certificate III in Visual Arts (Create)

CUA31115 Certificate III in Visual Arts (Click)

CUA41315 Certificate IV in Visual Arts

CUA40715 Certificate IV in Design

CUA41115 Certificate IV in Photography and Photo Imaging

CUA50915 Diploma of Photography and Photo Imaging

MSF20516 Certificate II in Furniture Making Pathways (Students transitioned in 2017)

SIS30115 Certificate III in Sport and Recreation

22261VIC Certificate II in Electrotechnology Studies (Pre-vocational)

22289VIC Certificate II in Integrated Technologies

22304VIC Certificate II in Plumbing (Pre-apprenticeship)

22209VIC Certificate II in Engineering Studies

22216VIC Certificate II in Building and Construction (Bricklaying, Carpentry, Painting and Decorating, etc etc) Preapprenticeship (SUPERCEDED Being Transitioned out Second Year VET in Schools AND for Second Year Year 12 NCAT Pre-Apps)

22338VIC Certificate II in Building and Construction Pre-apprenticeship NEW for all First year enrolments and the First year Pre Apps

22305VIC Certificate III in Musical Instrument Making and Maintenance

22306VIC Certificate IV in Musical Instrument Making and Repair

Appendix B

Processes & Audit Tools &

All NCAT curriculum is subject to annual review, audit, and approval.

This is embedded in the College's Organisational and meetings structures, as well as being subject to relevant Regulatory requirements.

PROCESSES

Organisational structures re Curriculum at NCAT.

Positions of Responsibility

VET RTO Manager
NCAT Programs Manager LT
Sub School Leader & Generalist Teaching & Learning LT
Technology Programs LT
VCE Student Administrator
Literacy, Data & Reporting Coordinator
VCAL/VASS Coordinator
PIC Manager
Careers/MIPs Coordinator

Heads of Department

- Music
- VCAL Vis Art Coordinator
- Maths/Science
- Drama/Media
- Sport & Recreation/Fitness
- Multimedia/IT
- VCAL Extension/VASS Coordinator
- Numeracy & Support
- Pre-app Coordinator
- Guitar Instrument Making Coordinator
- Dance

MEETING STRUCTURES

LEADERSHIP GROUP

Composition:

- Principal
Assistant Principal
- NCAT Program Manager LT;
 - Technology Managers
 - Music Manager
 - Photo Imaging Manager
 - Arts Manager
 - RTO Manager,

Role: To develop and implement the college curriculum and improvement plan which progresses the college to becoming an iconic Arts & Technology provider.

Meets weekly.

Individual Program Professional Learning Team Meetings

Meet once a fortnight - these focus on students achievement data, curriculum and teaching practices

Report to Leadership Team members

Qualifications based Professional Learning Team meetings
(ie VET, VCE, VCAL, AusVELS). Meet at least twice a Term
Report to Leadership Team members

Audit Tools

VCE

<http://www.vcaa.vic.edu.au/Documents/handbook/2014/03-AdminHB-2014-VCAA.pdf>

<http://www.vcaa.vic.edu.au/Documents/bulletin/2011DECSUP1.pdf>

VCAL

<http://www.vcaa.vic.edu.au/Pages/vcal/providers/quality/index.aspx>

http://www.vcaa.vic.edu.au/Documents/vcal/qakit/vcal_qakit.pdf

VET

For full details and Information about NCAT VET curriculum policies and processes please see the NCAT RTO VET Administration policies and handbook.